

GUIDELINES FOR FACILITY USE
HOT METAL BRIDGE FAITH COMMUNITY FACILITY
2700 JANE STREET, PITTSBURGH, PA

The Hot Metal Bridge Faith Community (HMBFC) is proud to make its facility available for use by the community. In exchange for making our facility available for use by your group or organization, we ask that, during the course of your event, you strive to respect and protect our property. The following guidelines for use of our facility are meant to promote actions that will help prevent property damage and limit liability to HMBFC and to those who might participate in your event. We ask that you attempt to follow these guidelines, and that you have respect for a facility built by a community primarily for the glorification of the Kingdom of God.

FACILITY GUIDELINES

“DO’S”

1. Be respectful of the facility; be mindful that this is a church.
2. Be accountable for your event and its attendees.
3. Please minimize the use of utilities as much as may be practicable.
4. Refuse admission to any person believed to be impaired by alcohol or narcotics.
5. End your event in sufficient time to permit final cleanup and vacate the premises by the time set in the signed Facility Use Agreement.
6. Place your trash and recyclables in the bins located in the parking lot. Recycling is encouraged, as is the use of recyclable materials.
7. Call 911 to report criminal activities, medical emergencies, or the presence of fire or smoke.
8. Be prepared to return control of the facility to an onsite representative of HMBFC (and to potentially end your event) if an emergency situation occurs.

“DON'TS”

1. No smoking inside the facility.
2. No alcohol will be permitted on the property.
3. No open flames and no flammable liquids.
4. All outdoor activities (*i.e.*, on the patio, in the parking lot, or along the adjacent streets) must be concluded by 11:00 p.m.
5. Language and graphics used during your event should be age-appropriate for the event's potential audience.
6. Do not access or utilize the kitchen unless specific approval was obtained from the HMBFC Events Committee prior to the event.
7. Do not permit actions or activities that could pose a danger to your attendees or the facility.